

Opportunities for Chenango, Inc. Head Start Position Available

PHS Home Based Visitor, Norwich, 10 – month position 40 hours a week, M-F. The wage for this position is \$12.00 per hour.

Requirements: A minimum Associate's degree (AAS), credential, or certification in social work, sociology, psychology, human services, family studies/development, counseling, or early childhood education.

Willing to attain and maintain First Aid and CPR certification.

Valid driver's license required.

Please send Resume and Cover Letter:
Opportunities for Chenango, Inc.
44 W Main St
Norwich, NY 13815
Attn: Robin Tuttle
Fax: 607-336-4305 or email: rtuttle@ofcinc.org

Equal Opportunity Employer, Drug Free Environment

the first 45 days of each child's entry date.

7. Plans and develops with parents an individualized program for the child and family using current and available resources (i.e. Creative Curriculum, Good Talking Words, High Five Mathematize, and all other required and/or available approved curricula.)
8. Works within the home based visitor team to plan and provide two group classroom socialization opportunities per month for each child and family. A minimum of 16 group classroom socialization opportunities must be offered per program year. Reschedules canceled socializations to meet the minimum of 16.
9. Models positive guidance and re-direction to help children with challenging behaviors. Models for parents a variety of ways to help children develop decision making and problem solving skills. Helps parents maintain control of the home visit or group event by developing clear, reasonable, consistent and age appropriate rules and expectations for the children.
10. Ensures parent meetings and training are offered monthly. Follows procedure for submitting all required documentation to the Family Services Coordinator.
11. Orients new families to the Head Start Program, specifically to the Home Based Option.
12. Respects individual cultures, religions and ethnicity in all interactions with families.
13. Completes all monthly reports and submits them according to the end of month reporting schedule. Submits additional reports according to schedule when requested by supervisor or other coordinating staff.
14. Has working knowledge of current community resources to use as a referral source for the benefit of families and assists parents in strengthening their knowledge of community services.
15. Prepares for and participates in child and family reviews a minimum of two times a program year.
16. Meets with supervisor monthly to review and update work with children and families and to discuss general areas of performance.

Working Conditions:

Hearing-ordinary conversation

Weight-lifting up to 50#

Physical Demands-climbing, stooping, kneeling, reaching, handling

Visual acuity, near and far

Talking-ordinary